



March 25, 2020

Dear Employees and Subcontractors,

By order of the Baker-Polito Administration in the state of Massachusetts, Pimentel Construction has been deemed an “Essential Services” company and is remaining operational during the shutdown.

Pimentel Construction will be operating under the exemption listed as:

Operations Plans:

- **Construction workers who support the construction, operation, inspection, and maintenance of construction sites and projects (including but not limited to, housing construction).**

In the event that you or any member of our team hired by Pimentel Construction is stopped by police on a job site or en route to a job site, please present this letter to the officer.

As a reminder, while on any and all job sites working for Pimentel Construction, you are to follow all COVID-19 Safety Practices per our policies. If at any point you’re not feeling well on or off a job site, you’re instructed to stay home until you are fully recovered. You’re to follow all social distancing practices on job sites, always keeping at least 3-6 feet between you and the next crew member working. And lastly, you are to wash your hands for a minimum of 20 seconds with soap and water and/or thoroughly sanitize. If you have tested positive on a COVID-19 test, or share a living space with anyone diagnosed with COVID-19, you are to stay home and call your Pimentel Construction contact immediately.

Thank you all and please remain safe.

Sincerely,
Matt Pimentel
Matt Pimentel



**Pimentel Construction Co., Inc.
COVID-19 Response Plan March
25, 2020**

As the situation regarding coronavirus (COVID-19) continues to evolve, the safety and well-being of Pimentel Construction's employees, subcontractors, and our clients remains our top concern. Our employees are following the following practices with regards to COVID-19. As a Pimentel Construction Subcontractor that works within our facilities and on our sites, we require that our personnel meet these same standards to work in our offices and job sites. Our standards are as follows:

General

- If you are not feeling well, stay home.
- If you believe you or a person you share living space with may have been exposed to COVID-19, please consult your health care provider, please notify your Pimentel Construction and do not come to work. Please follow the CDC's guidelines for self-quarantine and do not return to work until you have consulted your health care provider.
- Please wash your hands regularly with soap and water for at least 20 seconds. If you are unable to access soap and water, please use an alcohol-based hand sanitizer that contains at least 60-95% alcohol. Avoid touching your eyes, nose, mouth, face and, if coughing, cough into your elbow.

Travel

- If you have traveled to a geography the CDC has assigned a health notice to ([Level 2 and Level 3](#)), within the last 14 days, do not come to work. If you plan to travel to a geography the CDC has assigned a health notice to ([Level 2 and Level 3](#)), please notify your Pimentel Construction contact before you leave so we can discuss next steps when you return before coming to a Pimentel Construction facility or job site.

Positive COVID-19 test

- If you test positive for COVID-19, are caring for someone with COVID-19 or share living space with someone diagnosed with COVID-19, we ask that you please notify your Pimentel Construction contact as quickly as possible and do not come to work.

Thank you for your support in helping us protect our employees and our business. If you have any questions or concerns, please contact Matt Pimentel at 978-657-9600.

Thank you all and please remain safe.

Sincerely,
Matt Pimentel

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